

TOWN COUNCIL MEETING

July 10, 2023

Minutes

1. Meeting was called to order at 6:00 p.m.
2. The Pledge of Allegiance was conducted.
3. Roll Call took place with council members present, Buford, Pepper, Romero, Smith, Watkins, Barber, Town Administrator Karen Gates, Town Attorney Malouff, Town Clerk Scarlett Markus, Ron Sisneros, Malisa and Ariel from Waste Connections
4. Additions/Changes to the Agenda: Add 9Q-Discussion of bricks at 800 blk Idaho, Remove 10C and 10E, Add 10F Wild Weed, Add 11A and 11B Approval of Wild Weed application
5. The changes to the agenda were approved 6-0. **Smith (M), Watkins (S)**
The agenda was approved with changes 6-0: **Watkins (M), Romero (S)**
6. The June 26, 2023, minutes were approved 6-0. **Smith (M), Watkins (S)**
7. Public Comment: (those individuals interested in speaking, please sign in at the beginning of the meeting. Comments are restricted to five minutes per person.
 - A. **Council Comments-None**
8. Old Business-
 - A. **An update was given on Faw Wells**
 - B. **An update on the town hall remodel was given.**
 - C. **An update on the 2019 Audit was given**
 - D. **An update on the cemetery fence repairs was given**
 - E. **An update on the CML Conference was given**
 - F. **An update on broadband was given**
 - G. **An update on Brownsfield was given**
 - H. **An update on the eligibility survey was given**
9. New Business
 - A. It was approved 6-0 to purchase a new laptop for meter readings. The Town Administrator authorized a budget of \$500.00. **Smith (M), Watkins (S).**
 - B. This item was tabled until the next meeting
 - C. It was approved 6-0 to purchase a second monitor for the Town Administrator and Clerk. **Pepper (M), Buford (S)**
 - D. No action taken on this item

E. An update was given on the headstone issue with the Rusher family and it was mentioned that the headstone will be moved to the appropriate plot and the Town will cover the expense.

F. Town Administrator Karen Gates discussed having the employee handbook revised.

G. Town Administrator Karen Gates discussed restructuring the job duties within Town Hall.

H. No action was taken on this item

I. It was approved 6-0 to allow for a race to be conducted on Town property around the gun range in October as long as the racing company provided proof of insurance and added the Town to their coverage. **Watkins (M), Buford (S)**

J. Town Administrator Karen Gates gave an update on the meeting with Tara Marshall from DOLA.

K. It was approved 6-0 to allow for the Town Administrator to apply for a planning grant through DOLA for an asset management plan. **Pepper (M), Romero (S)**

L. It was approved 6-0 to purchase new signs for the cemetery. **Pepper (M), Smith (S)**

M. It was approved 6-0 to allow the Columbine Saloon to block off the street for Crowley County Days. **Smith (M), Watkins (S)**

N. Town Administrator Karen Gates discussed that the Clerk and Recorder needs a new map of the town with the additional streets that were added so that she can re-precinct and send that information to the State.

O. It was discussed about purchasing some new playground equipment for South Park and for one playground structure at Conestoga Park. Council asked that Town Administrator speak with the auditor in regards to using Conservation Trust Fund monies to purchase.

P. 1. It was approved 6-0 to begin the process of demolition for the 23-24 year at 132 Arkansas. **Watkins (M), Smith (S)**

2. It was approved 6-0 to begin the process of demolition for the 23-24 year at 227 Arkansas. **Pepper (M), Watkins (S)**

3. It was approved 6-0 to begin the process of demolition for the 23-24 year at 305 Arkansas. **Buford (M), Watkins (S)**

4. It was approved 6-0 to begin the process of demolition for the 23-24 year at 317 Arkansas. **Buford (M), Pepper (S)**

5. This item was tabled for budgetary considerations.

6. It was approved 6-0 to begin the process of demolition for the 23-24 year at 431 Main. **Pepper (M), Watkins (S)**

7. It was approved 6-0 to begin the process of demolition for the 23-24 year at 215 E. 4th. **Watkins (M), Romero (S)**

8. It was approved 6-0 to begin the process of demolition for the 23-24 year at 601 Idaho. **Pepper (M), Watkins (S)**

Q. Item was moved to #10.

10. The council went into executive session at 7:46 pm- Pursuant to C.R.S. 24-6-402 (4), executive session may be entered into for the purpose of discussing legal advice, matters to be kept confidential by law, security, and negotiations. **Buford (M), Pepper (S)**.

The council returned from executive session at 9:00 p.m.

11. A. No action was taken on this item

B. It was moved and approved 6-0 to authorize the Town Administrator to draft a letter to Wild Weed informing them that no action will be taken on their application until they come into compliance with the code regarding signage. **Watkins (M), Buford (S)**

12. Next meetings or work sessions: July 24, 2023

12. The meeting was adjourned at 9:04 p.m.

The following Call-in information was provided for remote attendance.

July 10, 2023 Town Council Meeting

Town Council Meeting

July 10, 2023, 6:00 – 8:00 PM (America/Denver)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/206528029>

You can also dial in using your phone.

Access Code: 206-528-029

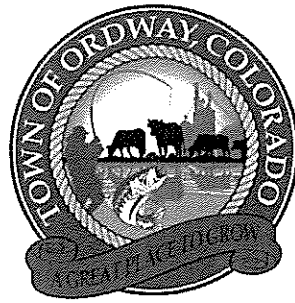
United States: +1 (408) 650-3123

Karen Gates

Karen Gates, Town Administrator

7/24/23

Date



TOWN COUNCIL MEETING

July 24, 2023

Minutes

1. Meeting was called to order at 6:00 p.m.
2. The Pledge of Allegiance was conducted.
3. Roll Call took place with council members present, Pepper, Romero, Smith, Watkins, Barber, Town Administrator Karen Gates, Town Attorney Malouff, Deputy Clerk Antuanette Haddad, Ruth Froman
4. Additions/Changes to the Agenda: Add 9H-Strong Communities Infrastructure Grant Program, 9I-Water Bills, 9J-SE Rural Conference, Remove 10D and 11B Approval of Wild Weed application
5. The changes to the agenda were approved 5-0. **Smith (M), Watkins (S)**

The agenda was approved with changes 5-0: **Smith (M), Watkins (S)**

6. The July 10, 2023, minutes were approved 5-0. **Pepper (M), Watkins (S)**

7. Public Comment: (those individuals interested in speaking, please sign in at the beginning of the meeting. Comments are restricted to five minutes per person. **Pam Arbuthnot commented on the weeds and water not being taken care of over on Mountain View. Mayor Barber explained that he asked the maintenance crew to take care of it and would check on it.**

A. **Council Comments-None**

8. Old Business-

- A. **An update was given on Faw Wells**
- B. **An update on the 2019 Audit was given**
- C. **An update on the cemetery fence repairs was given**
- D. **An update on broadband was given**
- E. **An update on Brownsfield was given**

9. New Business

- A. A resolution will be drafted and presented at the next meeting
- B. This item was tabled
- C. This item was moved to executive session
- D. The council discussed looking at other companies to see if there was equipment that would be under \$10,000.00.
- E. It was approved 5-0 to donate \$25.00 to the Arkansas Valley Fair. **Smith (M), Watkins (S)**

F. The Market in the Park event was discussed and it was mentioned that the Town of Ordway is not a partner in this event. The flyer will only have information to apply for a business registration with the Town. The first event will be in October.

G. It was discussed that the abandoned vehicle would be towed

H. The council discussed several potential project ideas to do the letter of intent for this Strong Communities Infrastructure Grant Program. The deadline is August 18, 2023.

I. Town Administrator Karen Gates discussed the issue that happened with the water bills regarding the billing company putting in the wrong rate for in town customers that go over 7,000 gallons. Letters are being sent out with the water bills for those customers that need to be adjusted. The company has fixed the rate issue.

J. Mayor Barber discussed having himself and Karen Gates attend the SE Rural Conference in September.

10. The council went into executive session at 7:00 pm- Pursuant to C.R.S. 24-6-402 (4), executive session may be entered into for the purpose of discussing legal advice, matters to be kept confidential by law, security, and negotiations. **Pepper (M), Watkins (S)**.

The council returned from executive session at 7:37 p.m.

11. A. It was approved 5-0 to hire Antuanette Haddad as a Deputy Clerk at the rate of \$15.00 per hour. **Pepper (M), Romero (S)**.

B. This item was removed from the agenda

12. Next meetings or work sessions: August 14, 2023

12. The meeting was adjourned at 7:40 p.m.

The following Call-in information was provided for remote attendance.

July 24, 2023 Town Council Meeting

Town Council Meeting

July 24, 2023, 6:00 – 8:00 PM (America/Denver)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/558595629>

You can also dial in using your phone.

Access Code: 558-595-629

United States: +1 (872) 240-3212

Karen Gates

Karen Gates, Town Administrator

8/14/23

Date