



## TOWN COUNCIL MEETING

June 13, 2022

### MINUTES

1. The meeting was called to order at 6:12 PM.
2. The pledge of allegiance took place.
3. Roll call was taken with council members Kurtz, Pepper, Romero, Watkins, Barber present. Also present: Phil Malouff (TA), Karen Gates (Town Administrator), Tom Henley-Black Hills Energy
4. Swear in Trustee Buford-Item Removed
5. Appoint Mayor Pro Tem-Item Removed
6. Additions/Changes to the Agenda: Remove Items 4 and 5. Add Items 11 S-Food Truck Friday, 11 T-Tree City USA Signs, and 11 U-4-H Fundraising
7. A. Approve Changes to the Agenda  
B. The agenda was approved 6-0. **Watkins (M), Romero (S)**
8. The May 9, 2022, minutes were approved. 6-0. **Pepper (M), Smith (S)**.
9. Public Comment: (those individuals interested in speaking, please sign in at the beginning of the meeting. Comments are restricted to five minutes per person. **April Montgomery addressed the Council regarding a class reunion in the park during CC Days. Ms. Montgomery was asked to submit a solicitors application with the Town.**
10. Old Business:
  - A. An update was given on the 2018 audit
  - B. An update was given on the project water
  - C. An update was given on the EPA and demolition
  - D. The sale of property to the nursing home was discussed and it was approved to offer the purchase price of \$7,000.00. Approved 6-0. **Smith (M), Watkins (S)**.
  - E. Town Administrator Karen Gates updated the Council on the CDBG application. The Town received a letter stating that there would not be any funding being received at this time.
11. New Business
  - A. The Cemetery Ordinance was approved 6-0 by title only. **Kurtz (M), Pepper (S)**.
  - B. It was discussed to send a citation in this matter and to research the addition of a provision for ADA within the current Parking Ordinance.
  - C. The council discussed the possible increase of the utility rates. It was approved 6-0 for Town Administrator Karen Gates and Trustee Kurtz to research the utility rates. **Kurtz (M), Watkins (S)**.

D. Town Administrator Karen Gates updated the Council regarding a conversation with DOLA and the Conservation Trust Fund monies. DOLA inquired as to the status of the audits for the Town and offered any assistance in regards to becoming compliant with the audits so that funding could be released.

E. It was approved 6-0 to allow Town Administrator Karen Gates to attend the Colorado Municipal League Conference in Breckenridge on June 21-24, 2022, and to close the office June 21, 2022. Notice would be posted on the office door and website. Kurtz (M), Watkins (S).

F. It was approved 6-0 for membership for Town Administrator Karen Gates for the Colorado Municipal Clerk's Association and the Government Finance Officers Association. Watkins (M), Kurtz (S).

G. It was discussed to upgrade the signs as the splash pad

H. The retirement party for Judge Michael Schiferl was discussed.

I. The bid submitted by Travis Wolfe for the trees was approved 6-0. Kurtz (M), Pepper (S).

J. The bid from Bob Dunagan for the remodel of the old town hall building was approved 6-0. Kurtz (M), Romero (S).

K. Town Administrator Karen Gates gave an update on the submission of the Brownfield Clean Up Grant.

L. The SIPA grant report has been submitted.

M. Town Administrator Karen Gates gave an update on the status of the financials.

N. An update was given on the Arkansas Valley Conduit Project

O. The HUTF report has been submitted.

P. Remote access was approved 6-0 to allow for Town Administrator Karen Gates to work from home with regards to the independent financial matters. Smith (M), Watkins (S).

Q. It was discussed that a survey would be required and that the owner would have to do that.

R. It was discussed that the owner would need to contact the Assessor to have the deeds done properly for this purchase. Town Administrator Karen Gates will contact the owner.

S. The Council was updated on the Food Truck Friday that would be happening on June 17, 2022, through the Chamber of Commerce. Town Administrator Karen Gates will issue business registrations for the vendors. Approved 6-0. Kurtz (M), Pepper (S).

T. Town Administrator Karen Gates asked about ordering Tree City USA signs to replace the ones that have been lost on Highway 71. The cost for the signs would be estimated at \$65.00. Approved 6-0. Pepper (M), Kurtz (S).

U. The 4-H fundraising was approved 6-0. Kurtz (M), Watkins (S).

11. Executive Session- Pursuant to C.R.S. 24-6-402 (4), executive session may be entered into the purpose of discussing personnel, property, legal advice, matters to be kept confidential by law, security, and negotiations.

A. Water Contract    B. Sheriff    C. Black Hills    D. Legal    E. Lease Agreement

F. Renter's Lien

The council voted to enter executive session at 7:37 pm. Kurtz (M), Watkins (S),

The council exited executive session at 8:26 p.m.

12. The Ordinance regarding Black Hills was approved 6-0. **Kurtz (M), Pepper (S).**
13. The contract with the Crowley County Sheriff's Office was approved 6-0. **Pepper (M), Kurtz (S).**
14. Next meetings or work sessions: June 27, 2022 Regular Meeting
15. Adjournment took place at 8:30 p.m.

**The following Call information was provided for remote attendance.**

Town Council Meeting  
Mon, Jun 13, 2022 6:00 PM - 7:30 PM (MST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/635150093>

You can also dial in using your phone.  
(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (571) 317-3122  
- One-touch: tel:+15713173122,,635150093#

Access Code: 635-150-093



Belinda Kurtz, PIO



Date



## TOWN COUNCIL MEETING

June 27, 2022

### MINUTES

1. The meeting was called to order at 6:02 PM.
2. The pledge of allegiance took place.
3. Roll call was taken with council members Kurtz, Pepper, Watkins, Smith, Buford, Barber present. Also present: Phil Malouff (TA), Karen Gates (Town Administrator), John Vigil-Black Hills Energy
4. Swear in Trustee Buford
5. Trustee Tracy Pepper was appointed as Mayor Pro Tem 5-0. **Smith (M), Watkins (S)**
6. Additions/Changes to the Agenda: Add 10C-Black Hills Energy, Add 10D-Bid for Town Hall Remodel and Add 10E-District 6 Meeting
7. A. Approve Changes to the Agenda  
B. The agenda was approved 6-0. **Kurtz (M), Watkins (S)**
8. The June 13, 2022, minutes were approved. 6-0. **Watkins (M), Kurtz (S)**.
9. Public Comment: (those individuals interested in speaking, please sign in at the beginning of the meeting. Comments are restricted to five minutes per person. **Craig Shriver discussed with the Council the purchase of property and also informed the Council of the asbestos testing conducted on a residence on Arkansas.**
10. New Business:
  - A. **The Council approved the close off of the street for the Crowley County Days Dance for Columbine Saloon 6-0. Watkins (M), Smith (S).**
  - B. **Town Administrator Karen Gates gave an update on the Colorado Municipal League Conference.**
  - C. **The agreement with Black Hills Energy was approved 6-0. Kurtz (M), Smith (S).**
  - D. **The bid for the Town Hall remodel submitted by Bob Dunagan was approved 6-0. Smith (M), Buford (S).**
  - E. **Town Administrator Karen Gates informed the Council that the City of Rocky Ford and the Town of Swink will be hosting the District 6 meeting in September.**
11. Executive Session- Pursuant to C.R.S. 24-6-402 (4), executive session may be entered into the purpose of discussing personnel, property, legal advice, matters to be kept confidential by law, security, and negotiations.
  - A. Water Contract
  - B. Sheriff
  - C. Black Hills
  - D. Legal
  - E. Lease Agreement
  - F. Renter's Lien

The council voted to enter executive session at 6:33 pm. Kurtz (M), Watkins (S),  
The council exited executive session at 6:48 p.m.

12. Next meetings or work sessions: July 11, 2022 Regular Meeting

15. Adjournment took place at 6:50 p.m.

The following Call information was provided for remote attendance.

Town Council Meeting  
Mon, Jun 27, 2022 6:00 PM - 7:30 PM (MST)

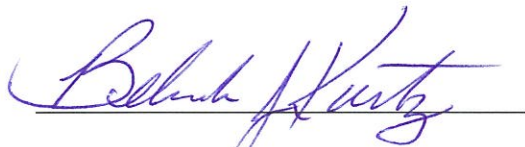
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(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (408) 650-3123  
- One-touch: <tel:+14086503123>, #220318149

Access Code: 220-318-149



Belinda Kurtz, PIO



Date