



## TOWN COUNCIL MEETING

July 11, 2022

### MINUTES

1. The meeting was called to order at 6:03 PM.
2. The pledge of allegiance took place.
3. Roll call was taken with council members Kurtz, Pepper, Watkins, Smith, Barber present. Also present: Phil Malouff (TA), Karen Gates (Town Administrator), Jody O'Leary, Samantha O'Leary
4. Additions/Changes to the Agenda: Add 8F-Sale of Nursing Home Property, Add 9F-Timeclock  
Add 9G-Backflow Inspections
5. A. Approve Changes to the Agenda 5-0 **Watkins (M), Kurtz (S)**  
B. The agenda was approved 5-0. **Pepper (M), Kurtz (S)**
6. The June 27, 2022, minutes were approved. 5-0. **Pepper (M), Watkins (S)**.
7. a. Jody O'Leary presented new library hours to the Council. The new hours were approved 5-0. **Pepper (M), Kurtz (S)**.  
b. Public Comment: (those individuals interested in speaking, please sign in at the beginning of the meeting. Comments are restricted to five minutes per person. **Trish Guillermo commented on the trash service and the mud in the alley of her residence. Robert Theobold also commented on the trash service and Lisa Reisch also gave comments regarding the trash service.**
8. Old Business:
  - A. An update was given on the 2018 audit
  - B. An update was given on the Arkansas Valley Conduit Project
  - C. An update was given on the EPA and demolition
  - D. The handicap parking ordinance was discussed. Information will be sent to the Town Attorney.
  - E. It was discussed that the Town Hall remodel will begin on August 1, 2022.
  - F. It was approved 5-0 for the sale of the nursing home property in the amount of \$7,000.00. This will be a surplus property that will have no immediate municipal use. **Kurtz (M), Pepper (S)**.
9. New Business:
  - A. An update was given on the lead and copper rules.
  - B. The dog impoundment costs were discussed
  - C. It was approved 5-0 to add Samantha O'Leary and Elizabeth Martinez to the bank accounts for deposits only. **Kurtz (M), Pepper (S)**
  - D. The training on July 28, 2022, for the budget and taxes with DOLA was discussed.
  - F. An update was given in regards to the mill levy issue

F. Town Administrator Karen Gates discussed with the Council the purchase of a new timeclock for the office and shop. This item will be brought back at the next meeting for further discussion.

G. An update was given regarding the backflow inspections at the grow houses.

10. Executive Session- Pursuant to C.R.S. 24-6-402 (4), executive session may be entered into the purpose of discussing personnel, property, legal advice, matters to be kept confidential by law, security, and negotiations.

A. Water Contract   B. Sheriff   C. Black Hills   D. Legal   E. Lease Agreement  
F. Renter's Lien

The council voted to enter executive session at 7:39 pm. Kurtz (M), Watkins (S),

The council exited executive session at 8:00 p.m.

12. Next meetings or work sessions: July 25, 2022 Regular Meeting

15. Adjournment took place at 8:02 p.m.

The following Call information was provided for remote attendance.

Town Council Meeting  
Mon, Jul 11, 2022 6:00 PM - 7:30 PM (MST)

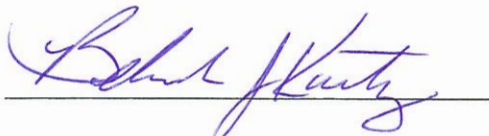
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- One-touch: <tel:+15713173122>, #209135629

Access Code: 209-135-629



Belinda Kurtz, PIO

7-25-22

Date



## TOWN COUNCIL MEETING

July 25, 2022

### MINUTES

1. The meeting was called to order at 6:01 PM.
2. The pledge of allegiance took place.
3. Roll call was taken with council members Kurtz, Pepper, Watkins, Romero, Smith, Barber present. Also present: Phil Malouff (TA), Karen Gates (Town Administrator)
4. Additions/Changes to the Agenda: Add 9K-Utility Rates
5. A. Approve Changes to the Agenda 6-0 **Kurtz (M), Watkins (S)**  
B. The agenda was approved 6-0. **Watkins (M), Kurtz (S)**
6. The July 11, 2022, minutes were approved. 6-0. **Pepper (M), Watkins (S)**.
7. Public Comment: (those individuals interested in speaking, please sign in at the beginning of the meeting. Comments are restricted to five minutes per person. **None**)
8. Old Business:
  - A. **An update was given on the 2018 audit**
  - B. **An update was given on the Arkansas Valley Conduit Project**
  - C. **An update was given on the EPA and demolition**
  - D. **Town Administrator Karen Gates updated the council on the date and time for the budget training with DOLA.**
9. New Business:
  - A. **The issue of the tree at Sand Cherry Creek Coffee Shop was discussed and Town Attorney Malouff informed the council that the Town should not be involved in the matter. The matter was referred to as a civil matter and should be dealt with between the property owners.**
  - B. **No action taken**
  - C. **Town Administrator Karen Gates updated the board on the conservation of water. This is also a County effort. The County has asked that the Town water the parks only two days a week for the next couple months to conserve water. The Town and County plan to meet again in the future to discuss where water levels are at.**
  - D. **The time clock with ADP was approved 6-0. Kurtz (M), Pepper (S)**
  - E. **Discussion was had on using the property at 600 W. 3<sup>rd</sup> Street to develop housing. It was told to Mr. Cunningham to reach out to the Town Attorney.**
  - F. **Town Administrator Karen Gates informed the council that the Town of Ordway will host the wastewater sustainability training on August 23<sup>rd</sup>.**
  - G. **It was discussed to develop a procurement policy.**

H. It was discussed to have this item brought back at a future meeting so that council could read through the memorandum.

I. It was discussed to have the Town Attorney add a provision to the current ordinance for reporting requirements. The due date would be the 20<sup>th</sup> of each month.

J. The council determined that the customer should go through the contracted vendor for sanitation services.

10. Executive Session- Pursuant to C.R.S. 24-6-402 (4), executive session may be entered into the purpose of discussing personnel, property, legal advice, matters to be kept confidential by law, security, and negotiations.

A. Water Contract B. Sheriff C. Black Hills D. Legal

The council voted to enter executive session at 6:34 pm. Kurtz (M), Watkins (S),  
The council exited executive session at 6:54 p.m.

12. Next meetings or work sessions: August 8, 2022 Regular Meeting

15. Adjournment took place at 6:56 p.m.

The following Call information was provided for remote attendance.

Town Council Meeting  
Mon, Jul 25, 2022 6:00 PM - 7:30 PM (MST)

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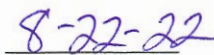
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Access Code: 204-323-197



Belinda Kurtz, PIO



Date